

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

PRESENT: Supervisor Edward Fairbrother
Council Bob Adams
Andy Gillette
Lee Giammichele
Mike Saglibene
Attorney Thomas Reilly
Clerk Linda Cross

Supervisor Fairbrother opened the Water Board meeting at 7:00 p.m., and requested those present to participate in the Pledge of Allegiance.

NEW BUSINESS

RESOLUTION NO. 57-16
2015 WATER DEPARTMENT ENCUMBRANCE FUNDS APPROVED

Resolution by: Giammichele
Seconded by: Gillette

RESOLVE the Water Board authorizes the following 2015 encumbrance:

Please authorize the following encumbrances:

Water District #4

Administration –CO-S1.8310.0200	432.91
S of S Power & Pump-CO-S1.8320.0200	<u>1,970.50</u>
	2,043.41

Water District #5

Administration –CO-S2.8310.0200	13,997.29
S of S Power & Pump-CO-S2.8320.0200	<u>16,268.09</u>
	30,265.38

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 58-16
2015 ACCOUNT PAYABLES WATER BOARD APPROVED (Part 2 of 2)

Resolution by: Giammichele
Seconded by: Adams

RESOLVE the Water Board approve the following 2015 Account Payables:

WATER DISTRICT #4

Five Star	S4.8340.0400	\$ 14.98
Griffith Energy	S4.8310.0400	\$ 2.98

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO. 58-16, 2015 ACCOUNT PAYABLES WATER BOARD APPROVED
(Part 2 of 2) continued

WATER DISTRICT #5

Dig Safely NY Inc.	S5.8310.0400	\$	8.00
Five Star Bank	S5.8310.0400	\$.98
	S5.8340.0400	\$	175.36
Griffith Energy	S5.8310.0400	\$	145.85
Hunt Engineers	S5.1440.0400	\$	614.31
NYSEH	S5.8320.0400	\$	897.55
	S5.8340.0400	\$	55.97
Staples	S5.8310.0400	\$	57.56

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

There being no further business, the Water Board meeting was closed by Supervisor Fairbrother at 7:03 p.m.

Supervisor Fairbrother opened the Town Board Meeting at 7:04 p.m.

CONCERNS OF THE PEOPLE

Beverly Kennedy, spoke how her neighbor has solar panel, and is in favor 1000 percent.

MINUTES

Councilperson Gillette made a motion, seconded by Councilperson Saglibene to approve the Town Board minutes of December 28, 2015, as presented. All in favor, motion carried.

Councilperson Gillette made a motion, seconded by Councilperson Saglibene to approve the Town Board Organizational minutes of January 5, 2016, as presented. All in favor, motion carried.

RESOLUTION NO. 59-16
2015 TOWN DEPARTMENT ENCUMBRANCE FUNDS APPROVED

Resolution by: Adams
Seconded by: Saglibene

RESOLVE the Town Board authorizes the following 2015 encumbrance:

Please authorize the following encumbrances

GENERAL FUND

Public Safety – A.3010.0400	S & S Signs & Safety	158.50
Central Garage – A.16410.0200	John Cook Jr.	<u>4,200.00</u>
		4,358.50

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RESOLUTION NO. 59-16, 2015 TOWN DEPARTMENT ENCUMBRANCE FUNDS
APPROVED continued

HIGHWAY FUND

Machinery – D5130.02	Van Bortel Ford, Inc.	31,861.71
Machinery – D5130.04	Cook Brothers	115.74
Machinery – D5130.04	Napa Auto	6.29
Machinery – D5130.04	Cook Brothers	136.28
Machinery – D5130.04	Napa Auto	6.90
Machinery – D5130.04	Reynolds Mfg.	75.00
Gen Rep & St Maint.	Chemung County DPW	<u>2,605.31</u>
		34,807.23

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 60-16
BUDGET TRANSFERS for 2015 and 2016

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS a memorandum was received from the Bookkeeper, dated January 20, 2016 requesting authorization budget transfers for the following overspent budgets, General Fund, and Highway budgets:

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5 (c) (20) and as such further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Bookkeeper to fulfill the following Transfers and Budget Amendment

2015 Budget Transfers

Budget Transfers-General Fund

Please authorize a budget transfer for the following overspent budgets:

To: Supervisor CE – A.1220.0400	285	
From: SupervisorPS-A.1220.0100		285
To: Refuse & Garbage CE-.SA.8160.0400	100	
From: Drainage – CE – A.8540.0400		100
To: Parks PS A.71110.0100	1,725	
From: Parks CE A. 7110.0400		1,725

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2015 Budget Transfers, continued

Budget transfers-highway Fund

Please authorize a budget transfer for the following overspent budgets:

To	Administration	PS-D.5010.0100	180	
From	Administration	CE-D.5010.0400		180
To	Machinery	PS – D.5130.0100	345	
From	Machinery	CE– D.5130.0400		345

2016 Budget Transfers

Budget Transfers-General Fund

Please authorize a budget transfer for the following overspent budgets:

To	Assessor	PS-1355.0100	20,050	
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And to establish a budget for a shared pledge to Southern Tier Economic & Growth (STEG)
To coordinate and research economic growth

To	Research	CE-8030.0400	15,000	
From	Contingency	CE-A.1990.0400		35,050

After transfer, Contingency balance will be \$24,950

Budget transfers-Highway Fund

Please authorize a budget transfer for the following overspent budgets:

To:	Workers Compensation	D-9040.0800	1,122	
From	NYS Unemployment	D-9040.0800		1,122

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.61-16
2015 ACCOUNT PAYABLES (Part 2 of 2)

Resolution by: Gillette
Seconded by: Giammichele

RESOLVE the Town Board approve the following 2015 Account Payables:

GENERAL FUND

CSWS	A.1620.0400	\$	105.00
Five Star Bank	A.1010.0400	\$	250.00
	A.1110.0400	\$	84.95
	A.1220.0400	\$	575.18

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2016 Budget Transfers, continued

GENERAL FUND

Five Star Bank	A.1355.0400	\$ 118.94
	A.1410.0400	\$ 125.00
	A.1420.0400	\$ 125.00
	A.1430.0400	\$ 17.16
	A.1620.0400	\$ 643.08
	A.1680.0400	\$ 16.19
	A.7110.0400	\$ 566.18
	A.7140.0400	\$ 24.33
	A.7310.0400	\$ 93.38
	A.8021.0400	\$ 25.28
Foster's Disposal Service	A.8160.0400	\$ 200.00
Griffith Energy	A1220.0400	\$ 17.72
	A.8020.0400	\$ 23.68
	A.8540.0400	\$ 102.00
Isaac	A.1620.0400	\$ 347.91
Mary Ann Holleran	A.7140.0401	\$ 178.86
Northern Safety & Inbd.	A.3010.0400	\$ 181.69
NYSEG	A.1620.0400	\$ 1,779.26
	A.1620.0401	\$ 101.83
	A.1640.0400	\$ 1,315.07
	A.5182.0400	\$ 533.25
	A.7110.0400	\$ 141.34
NYS Unemployment Ins.	A.9050.0800	\$ 3,355.09
Karen Clark Romans	A.7140.0401	\$ 249.20
Vicki Rossettie	A.7140.0401	\$ 176.40
Sam's Club	A.1620.0400	\$ 16.48
	A.1640.0400	\$ 32.96
	A.7140.0400	\$ 45.78
	A.7310.0400	\$ 207.64
Vaughan	A.7140.0401	\$ 60.00
West Group	A.1680.0400	\$ 177.10
Wigley	A.7140.0401	\$ 322.00

HIGHWAY FUND

Auto Electric Shop	D.4130.0400	\$ 17.50
Beam Mack	D.5110.0400	\$ 3,534.45
	D.5130.0400	\$ 3,103.40
Bradco	D.5130.0400	\$ 18.30
	D.5130.0400	\$ 3,103.40
Cargil Inc.	D.5142.0400	\$ 6,525.13
Five Star Bank	D.5130.0200	\$ 5,835.98
	D.5110.0400	\$ 207.56
Griffith Energy	D.5010.0400	\$ 40.03
	D.5110.0400	\$ 76.83

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

HIGHWAY FUND continued

Horizon Solutions Corp	D.5110.0400	\$ 49.80
	D.5130.0400	\$ 63.84
All Seasons Tires	D.5130.0400	\$ 960.00

WD 4 & 5 CAPITAL PROJECT #12

Master Meter Inc.	H12.8397.0200	\$ 7,647.31
National Metering Services, Inc.	H12.8397.0200	\$ 19,273.16

PARKS CAPITAL PROJECT #8

FIVE STAR	H8.7110.0200	\$ 12.60
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WATER DISTRICT #4

FIVE STAR	S4.8340.0400	\$ 14.98
GRIFFITH ENERGY	S4.8310.0400	\$ 2.98

WATER DISTRICT #5

DIG SAFELY	S5.8310.0400	\$ 8.00
FIVE STAR	S5.8310.0400	\$.98
	S5.8340.0400	\$ 175.36
GRIFFITH ENERGY	S5.8310.0400	\$ 145.85
HUNT ENGINEERS	S5.1440.0400	\$ 614.31
NYSEG	S5.8320.0400	\$ 897.55
	S5.8340.0400	\$ 55.97
STAPLES	S5.8310.0400	\$ 57.56

LIGHTING DISTRICT

NYSEG	SL.5182.0400	\$ 642.30
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CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 62-15
RECODE VOUCHER ON JANUARY 27, 2016

Resolution by: Giammichele
Seconded by: Adams

RESOLVE the Town Board approves the recording of voucher #4006225 that was approved on January 13, 2016, Dalrymple Gravel and contracting (\$8,300.60), it was coded to Account Machinery-CE-D.5130.0400 and should have been coded to Account Snow Removal D-5124.0400.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO.63-16
ABSTRACT OF AUDITED VOUCHERS FOR JANUARY 27, 2016

Resolution by: Adams
Seconded by: Saglibene

RESOLVE that the Town of Big Flats approve the Abstract of Audited Vouchers for January 27, 2016, and order the bills paid, when in funds, for the following:

GENERAL FUND	\$ 21,879.76
HIGHWAY FUND	\$ 398.30
WATER DISTRICT #4	\$ 2.40
WATER DISTRICT #5	\$ 311.39

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.64-16
WILLIAMSON LAW BOOK TOWN CLERK, & TAX COLLECTION WITH TAX GLANCE
SOFTWARE AND MAINTENANCE

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS the Town Clerk and Tax Collection with Tax Glance currently have the Williamson Law Book Company software and maintenance, and

WHEREAS said Annual Software Support contract agreement expired on January 1, 2016, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Town Supervisor to sign the Annual Software Support and Maintenance contract with Williamson Law Book Company at a cost not-to-exceed \$1,005.00 commencing January 1, 2016 through December 31, 2016.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 65-16
CONTRACT REGARDING USAGE OF THE TOWN OF BIG FLATS COMMUNITY
CENTER BY THE COUNTY OF CHEMUNG APPROVED

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS, the County and Town recognize that several County departments and supporting agencies use the Community Center of the Town throughout the year; and

WHEREAS, It is felt by the Town and County that a “master agreement”, which sets forth an annual sum subject to review, would be more appropriate rather than paying rent for each separate usage; and

WHEREAS, the General Municipal Law Article 5-G authorizes municipalities to enter into inter-municipal agreements, now

BE IT THEREFORE RESOLVED that the Town of Big Flats hereby authorizes the Town Supervisor to sign the agreement set forth below in its entirety.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

TOWN OF BIG FLATS COMMUNITY CENTER USAGE
INTERMUNICIPAL AGREEMENT

This Agreement, is made this ____ day of _____, 2016 by and between the County of Chemung, 203 Lake Street, P.O. Box 588, Elmira, New York 14902 (hereinafter referred to as “County”), and the Town of Big Flats, 476 Maple Street, Big Flats, New York 14814, (hereinafter referred to as “Town”).

WHEREAS, the County and Town recognize that several County departments and supporting agencies use the Community Center of the Town throughout the year; and

WHEREAS, It is felt by the Town and County that a “master agreement” would be more appropriate rather than paying rent for each separate usage; and

WHEREAS, the General Municipal Law Article 5-G authorizes municipalities to enter into inter-municipal agreements, now

THEREFORE, IT IS AGREED, by the parties hereby as follows:

1. The Chemung County Legislature has adopted a resolution authorizing the Chemung County Executive to enter into an agreement with the Town of Big Flats to provide an annual payment in the amount of \$10,000 to the Town for the County’s usage of the Town’s Community Center and that resolution also adopted all the terms of this agreement as set forth herein.

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

2. The Town of Big Flats has adopted a resolution authorizing the Town Supervisor to enter into an agreement with the County of Chemung to accept a payment of \$10,000 which will cover all of the County's usage of the Town's Community Center, and that resolution also adopted all the terms of this agreement as set forth herein.
3. The Town agrees to monitor usage time by the County and report such to the County on or about January 15 of each succeeding year so both parties can reassess and adjust, if needed, the annual fee in future years.
4. The County and Town reserve the right to terminate participation in this Agreement upon ninety (90) days written notice for any reason.
5. The continuation of service from one year to the next will not occur unless the Chemung County Legislature and the Town Board extend this agreement by resolution, subject to mutually agreed upon cost amendments.
6. F) Payment for such service will be made by the County of Chemung in quarterly payments of \$2,500 commencing on January 1, 2016. The first payment shall commence on January 30 of each year. Failure to pay within 30 days is an incident of default that permits the Town to cancel this Agreement upon notice with a 30-day opportunity to cure the default.
7. G) No waiver of any breach of any condition of the Agreement shall be binding unless in writing and signed by the party waiving such breach.
8. H) This Agreement constitutes the complete understanding of the parties. It may only be amended, varied, modified or waived by written agreement executed by authorized signatories of the parties.
9. I) This Agreement shall be construed in accordance with the laws of the State of New York.
10. J) If any provision of this Agreement is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make it valid and operative, or if it cannot be so modified then severed and the remainder of the agreement shall continue in full force and effect as if the Agreement had been signed with the invalid portion so modified or eliminated.
11. K) All notices and payments hereunder shall be in writing, mailed first class or delivered by hand to the address of the other party as set forth below, and shall take effect when mailed or when received if delivered by hand.

Town of Big Flats,
476 Maple St.
Big Flats, NY 14814

Chemung County
P.O. Box 588
Elmira, NY 14902-0588

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IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year first above written.

COUNTY OF CHEMUNG

TOWN OF BIG FLATS

THOMAS J. SANTULLI

Title County Executive

EDWARD FAIRBROTHER

Title- Town Supervisor

Date

Date

RESOLUTION NO. 66-16

SUTTON TIMBER HARVEST FOR TAX PARCEL #56.00-1-36.1, PROPERTY OWNED BY
CLIFF SUTTON OF 1 SUTTON PLACE, HORSEHEADS, NY 14845

Resolution by: Gillette

Seconded by: Giammichele

WHEREAS a Timber Harvesting Application has been received CF Cutting LLC (Justin Clark) at 106 Eachers Hollow Rd. Horseheads, NY 14845 to harvest a total of 130 acres to include a selective cut of timbers on 90 acres with diameters no less than 16" excluding Ash to be cut at a minimum diameter of 14".

WHEREAS the Town Board finds this action to be an Unlisted Action under SEQRA and to have no significant effect on the environment based on the following facts:

1. The timber harvesting will begin between February 11, 2016 to April 30, 2016;
2. All roads will be graded and water bars installed at completion
3. The landing areas and all skid roads will be smoothed and free of debris, also the landing and skid roads will be seeded with a conservation mix after the harvest is complete; now

BE IT THEREFORE RESOLVED, the application for a timber harvesting permit submitted by Gutchess Lumber Company Inc. is approved as follows:

1. The logging operation, as proposed, will involve trucks using Eachers Hollow Road to Hibbard Rd to Daniel Zenker Drive to I86. Trucks hauling logs will be required to display a valid safety inspection sticker on the windshield;
2. The transport of logs may only occur between the hours of 9:00am to 7:00pm daily with the exception that on days public schools are in session the transport of logs may not occur between the hours of 1:30 and 4:30PM.
3. All roads shall be kept free of dust and debris created by the logging operation. The roadway will be inspected and cleaned by the logger on a daily basis as needed and must be cleaned when required by the Code Enforcement Officer as a result of any inspections.

Prior to Obtaining Permit

4. A performance guarantee in the form of a certified check for \$2500 must be posted with the Code Enforcement Office before any timber harvesting may begin. The performance guarantee will be returned upon the satisfactory completion of all logging operations,

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compliance with conditions of this resolution, and a final inspection of the timber harvesting site by the Code Enforcement Officer, and a representative from Chemung County Soil and Water Conservation Service, if deemed necessary.

5. An approved Driveway/Curb-Cut and/or Road Permit must be obtained from the Town of Big Flats Department of Public Works **prior** to any transferring of heavy equipment or harvest lumber/materials.

Prior to any Logging Operations

6. Proof of Vehicle, General Liability, and Workers Compensation Insurance with minimum liability coverage for personal injury or death of \$1,000,000 and for property damage of \$250,000 for logging operations, unless authorized by the Town Board and the Town Attorney. The Town of Big Flats must be listed as an additional insured and said proof must be filed with the Code Enforcement Office at least 48 hours before commencing any logging operations. Said proof of insurance must be approved by the Town Attorney prior to commencement of work.
7. Notification, in the form of a letter and a copy of the map showing the approved logging area must be provided to all abutters.

During Harvesting Activity

1. The logger shall notify the Code Enforcement Officer within five days of completion to Coordinate onsite inspections.
2. The logging site shall be subject to periodic inspections by the Code Enforcement Officer, and Chemung County Soil & Water Conservation Service Representatives at any time during the course of the operation. These inspections will be done between 10:00am and 4:00pm.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.67-16 DIANE KLUGO APPOINTED CLERK, PART-TIME AT THE BIG FLATS COMMUNITY CENTER

Resolution by: Giammichele
Seconded by: Adams

WHEREAS there exists a vacancy in the position of Clerk at the Town of Big Flats Community Center, and

WHEREAS the Town Board had determined that the position will be a part-time position, and

WHEREAS the Director of Recreation reviewed the applications submitted for the Clerk's part-time position for the Community Center, and

WHEREAS the Director conducted interviews of potential candidates, and

WHEREAS the Director recommends the appointment of Diane Klugo to the position of Clerk for the Community Center, and

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO.67-16, DIANE KLUGO APPOINTED CLERK, PART-TIME AT THE BIG FLATS COMMUNITY CENTER continued

WHEREAS for environmental purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board appoints Diane Klugo as the Clerk, part-time for the Community Center, effective February 1, 2016 with a probationary period of 26 weeks at the rate of \$12.00 per hour and not to exceed 20 hours per week.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.68-16
PUBLIC HEARING FOR LOCAL LAW NO. 1 OF 2016,
ZONING AMENDMENT SET

Resolution by: Adams
Seconded by: Saglibene

WHEREAS, the Town of Big Flats Code Enforcement Officer and the Town of Big Flats Attorney have recommended a Zoning Amendment and provided information as an attachment to this resolution through a Memo dated January 20, 2016, and

WHEREAS, the Town of Big Flats Planning Board will review the attached January 20, 2016 Memo provided by the Code and Planning office which found reasonable facts to support said Zoning Amendment, and

WHEREAS, Town of Big Flats Municipal Code 17.68.010 provides the Town of Big Flats Town Board an avenue to proceed with a Zoning Amendment, and

WHEREAS, Town of Big Flats Municipal Code 17.68 also permits the Town of Big Flats Town Board on its own motion to amending the requirements in the BFZL, now

BE IT THEREFORE RESOLVED, this Board sets a Public Hearing for February 10, 2016 at 4:30 p.m. or as soon thereafter practical on this Zoning Amendment, Local Law #01, 2016.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

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RESOLUTION NO. 69-16
COMMUNICATION LOG JANUARY 27, 2016 APPROVED

Resolution by: Saglibene
Seconded by: Gillette

BE IT RESOLVED that the following communications were received, accepted and filed by the Town Clerk of the Town of Big Flats and referred to the appropriate Department Head for information and/or action:

January 20, 2016

Time Warner Cable – RE: January 20, 2016 Programming Notice Changes *Referred to: Town Board, and filed with Town Clerk.*

January 21, 2016

NYS of Opportunity- Department of Health RE: Water Operator Certification NY0040697
Referred to: Town Board, Water Department, Department of Public Works, Bookkeeper, and filed with Town Clerk.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO. 70-16
PURCHASE OF A 40” MILL HEAD FOR HIGHWAY APPROVED

Resolution by: Gillette
Seconded by: Giammichele

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase a 40” Planer High Flow for the Highway Department, and

WHEREAS the purchase of a 40” Planer High Flow attachment was planned and budgeted for purchase for the year 2016, and

WHEREAS the 40” Planer High Flow will be utilized by the Highway Department for Paving and Patching, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase a 40” Planer High Flow from Bobcat of the Twin Tiers as outlined on Quote # 10238D011042 for the sum of \$19,657.60.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO. 71-16

PURCHASE OF A T650 T4 BOBCAT COMPACT TRACK LOADER APPROVED

Resolution by: Giammichele

Seconded by: Adams

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase a new T650 T4 Bobcat Compact Track Loader for the Highway and Drainage Departments, and

WHEREAS the purchase of a new Bobcat was planned and budgeted for purchase for the year 2016, and

WHEREAS the new Bobcat would replace the old 2006 Bobcat which is in need of tracks and rollers, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase T650 T4 Bobcat Compact Track Loader from Bobcat of the Twin Tiers as outlined on Quote # 24813D024872 on the NY State Contract #PC66576, Award PGB #22792, Group 40625, Heavy Equipment for the sum not to exceed \$50,875.40.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother

NAYS: None

RESOLUTION NO. 72-16

PURCHASE OF A FORD-F550 TRUCK FOR HIGHWAY APPROVED

Resolution by: Adams

Seconded by: Saglibene

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase a 2016 Ford F-550 for the Highway Department, and

WHEREAS the 2016 Ford F-550 will be replacing the 2010 Ford F-350 Pick-Up Truck with VIN: 1FDWF3D54AEB36714 and shall be transferred to Parks Department to replace the 1999 Dodge Pick-Up with VIN: 3B7KF26Z2XM540658 that was surplusd in year 2014, and

WHEREAS the purchase of a new truck was planned and budgeted for purchase for the year 2016, and

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO. 72-16, PURCHASE OF A FORD-F550 TRUCK FOR HIGHWAY
APPROVED continued

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase a 2016 Ford F-550 XL Super Cab 4x4 truck from Van Bortel Ford as outlined on Quote #19517 on the Onondaga Bid Reference #7974, Class 5 Trucks, Item #C, for the sum not to exceed \$57,838.26.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

Purchase of a Dymax Tree Shear for Highway – was pulled from agenda

RESOLUTION NO. 73-16
3400 DIESEL UTILITY VEHICLE PURCHASE APPROVED

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase a 2016 3400 Utility Vehicle for the Parks Department, and

WHEREAS the new Utility Vehicle would be utilized for spraying the ballfields and parks. The golf cart is currently being used, however is not practicable for this job, and

WHEREAS the purchase of a 2016 3400 Diesel Utility Vehicle was planned and budgeted for purchase for the year 2016, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase a 2016 3400 Diesel Utility Vehicle from Bobcat of the Twin Tiers as outlined on Quote #24813D024873 on the NY State Contract #PC66576, Award PGB #22792, Group 40625, Heavy Equipment for the sum not to exceed \$13,511.91

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO. 74-16

PURCHASE EX40 HD USMOWER HEAD ATTACHMENT FOR HIGHWAY APPROVED

Resolution by: Giammichele

Seconded by: Adams

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase an EX40 HD USMower attachment for the Mini Excavator for the Highway and Drainage Departments, and

WHEREAS the purchase of an EX40 HD USMower attachment was planned and budgeted for purchase for the year 2016, and

WHEREAS the EX40 HD USMower attachment will be used to clear right of ways for roads, swails and retention ponds, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase an EX40 HD USMower from Bobcat of the Twin Tiers as outlined on Quote # 24813D024874 for the sum not to exceed \$11,090.77.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother

NAYS: None

RESOLUTION NO. 75-16

GROOM MASTER II, BALL FIELD MAINTAINER PURCHASE APPROVED

Resolution by: Gillette

Seconded by: Giammichele

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase a Groom Master II for the Parks Department, and

WHEREAS the purchase of a Groom Master II, Ball Field Maintainer was planned and budgeted for purchase for the year 2016, and

WHEREAS the new Ball Field Maintainer would be used for upkeep on the ballfields, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO. 75-16, GROOM MASTER II, BALL FIELD MAINTAINER PURCHASE
APPROVED continued

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase a Groom Master II from MTE Turf Equipment Solutions as outlined on Quote 01-17996 on the NY State Contract #PC67073, Award PGB #22792, Group 40625 for the sum to not exceed \$16,030.07.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.76-16
2016 NEW HOLLAND TRACTOR WITH AN ALAMO 74" GRASS KING FLAIL MOWER
ATTACHMENT PURCHASE APPROVED

Resolution by: Adams
Seconded by: Saglibene

WHEREAS the Commissioner and the Deputy Commissioner of Public Works recognize the need to purchase a 2016 New Holland Tractor with an Alamo 74" Grass King Flail Mower attachment, and

WHEREAS the purchase of a 2016 New Holland Tractor with an Alamo 74" Grass King Flail Mower attachment was planned and budgeted for purchase for the year 2016, and

WHEREAS the 2016 New Holland Tractor will be replacing the 1987 Case Tractor and the 1987 Ford Tractor. The new 2016 New Holland Tractor will be used to operate the Brush Hog that was purchased in 2015, and

WHEREAS the Alamo 74" Grass King Flail Mower attachment will be used for mowing road sides, which will help reduce the hours of use on the Boom Mower currently, and

WHEREAS for environmental review purposes, purchasing is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (25) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board authorizes the Commissioner and the Deputy Commissioner of Public Works to purchase a 2016 New Holland Tractor with an Alamo 74" Grass King Flail Mower attachment as outlined in the Sales Order on the NJPA Contract #03177-AGI 070313-AGI for the sum not to exceed \$86,184.00.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

RESOLUTION NO. 77-16
ELECTRICIAN POSITION APPROVED

Resolution by: Saglibene
Seconded by: Gillette

WHEREAS the Town Supervisor, DPW Commissioner and Deputy Commissioner recognize the need for an electrician, and

WHEREAS the need of the electrician is for various electrical projects campus wide, and

WHEREAS said position is considered noncompetitive, and

BE IT THEREFORE RESOLVED the Town Board creates the position of an electrician for the various electrical campus wide projects.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

RESOLUTION NO.78-16
ELECTRICIAN APPOINTMENT APPROVAL

Resolution by: Gillette
Seconded by: Giammichele

WHEREAS the Town Board determined the necessity to create the position of electrician for various electrical projects campus wide, and

WHEREAS said position was created by Resolution No.77-16, and

WHEREAS subject to a complete and satisfactory employment application, as determined by the Town Supervisor said appointment shall be effective immediately, and

WHEREAS for environmental review purposes, administration is a Type II action in accordance with SEQRA 6NYCRR, Part 617.5(c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED the Town Board appoints Tom Ward, Plumbing & Electric, Goss Road, Big Flats, NY 14814, as electrician for the Town of Big Flats at the rate of \$30.00 per hour on an as needed basis, not to exceed 120 days in a six month calendar period. With the option of New York State Retirement System and Deferred Compensation; however, no Town fringe benefits.

CARRIED: AYES: Gillette, Giammichele, Adams, Saglibene, Fairbrother
NAYS: None

WATER / TOWN BOARD MEETING MINUTES OF JANUARY 27, 2016

Supervisor Fairbrother commented on General Items:

- Assessing update, posted hours
- 2015 Fund Balance at projected 3.1 million
- CDBG loans report 2015 balances
- Klee property CDBG loan
- Golden Glow Fire Company Banquet
- Friday, Retirement luncheon for Tom Tokar
- Big Flats 4 graders project
- New Fees community/parks
- Easement for Pump station and Bid in February
- 2015 Pumping unaccountable water 6%
- Update on interconnect pump station
- County contribution to community center
- Sales Tax
- IT room cooling
- Major Highway equipment meeting
- Meeting with Tom Santulli on sales tax
- LED going forward
- Community Broadcasters LLC/ weekend program 2qtr

Councilperson Gillette made a motion, seconded by Councilperson Giammichele to adjourn the Town Board meeting at 9:15 p.m. All in favor, motion carried.

Date approved: _____ Linda Cross
Town Clerk